Grange Primary School OSHC

A: 39C Jetty Street, Grange SA 5022 **P:** 08 8353 4917
E: Grange.OSHC@schools.sa.edu.au **W:** grangesch.sa.edu.au/oshc/

Fee Schedule 2026

Before, After School & Vacation Care Bookings & Cancellations Policy

Please read carefully to familiarise yourself with our booking and cancellation policy.

Program Hours

Session Times

- **Before School Care**: 7:00 am - 9:00 am
- **After School Care**: 3:05 pm - 6:00 pm
- **Vacation Care**: 7:00 am - 6:00 pm

During these hours, phones and emails will not be answered to ensure the safety and supervision of the children in our care. Please leave a voicemail if you need to get a message to your child.

Administration Hours

Our office is open for phone and email communication from 8:45 am - 9:30 am and 1:00 pm - 2:30 pm, Monday to Friday. Outside these hours, please leave a voicemail or email, and we will respond during our next administration period.

Out of School Hours Care Fees

Care Type	Hours	Fee
Before School Care	7:00 - 8:45 am	$19.50
After School Care	3:05 - 6:00 pm	$27.50
Vacation Care Excursion/Incursion Day	7:00 am - 6:00 pm	$81
School Holiday Program/Pupil Free Day **In House Half Day Session**	5 hours block	$40.50

Please note that the Childcare Subsidy (CCS) can help offset these costs. For more information on CCS, please visit the Department of Human Services website or call 13 61 50.

Cancellation Policy

Before School Care

- Cancellations must be made by 6:00 pm the night before. Late cancellations or no-shows incur a full fee plus a $5 non-cancellation fee.
- Cancellations due to illness are exempt from charges if a medical certificate is provided.

After School Care

- Bookings must be made at least one day in advance.
- Cancellations must be made by 9:00 am on the day of care. Late cancellations or no-shows incur a full fee plus a $5 non-cancellation fee.
- Cancellations due to a child being sent home sick from school are exempt from charges.

Vacation Care

- Cancellations must be made at least 5 OSHC working days in advance for a full refund.
- Late bookings after the closing date will incur a $5 late fee. Changes to bookings incur a $5 admin fee.
- Cancellations due to illness are exempt from charges with a medical certificate.

Pupil Free Day Care

- Cancellations must be made at least 2 OSHC working days in advance for a full refund. Late cancellations will be charged the full rate.

Additional Information

Foundation Children
All foundation children enrolled in the After-School Care program will be picked up directly from their classrooms and escorted to After-School Care. Similarly, children attending Before School Care will be accompanied to their classrooms in the morning.

Shared Access Families
Families with children attending on alternating weeks due to shared access arrangements will need to complete separate online enrolments. For more information, please contact the OSHC Director.

Casual Bookings
The availability of casual bookings will be announced at the beginning of the year.

No Booking Surcharge Fee
A $20 surcharge will apply if a child attends any OSHC session without a prior booking. Parents will receive a “Yellow Card” reminder for the first instance; subsequent occurrences will incur the surcharge in addition to the session fee.

Late Pick-Up Fee
Our centre closes at 6:00 pm. Parents who pick up after this time will incur a fee of $100 for the first 10 minutes, and $1 per additional minute per child. This fee helps cover overtime wages.

Payment Options

Grange PS OSHC is an Ezidebit-only centre, meaning Direct Debit is the only available payment method. All families, both existing and new, must enrol in Ezidebit as part of their enrolment. This policy ensures compliance with payment requirements and helps protect the CCS from fraud.

Thank you for your understanding and cooperation in adhering to our policies for a smooth and organised OSHC experience.